



Application to Upgrade to a Full Electrician's Licence

(This form is valid until 30 June 2015)

	<p>Please print neatly in BLOCK LETTERS with a black or blue pen only All applications must be sent by Australia Post or lodged in person at the Licensing Office</p>
EW _____	<p>Applicant Details Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Surname: _____ Given Names: _____ Date of Birth: _____</p>
Provide details of current residential address	<p>Residential Address: _____ Suburb: _____ State: _____ Postcode: _____</p>
If same as above address, write "as above"	<p>Postal Address: _____ Suburb: _____ State: _____ Postcode: _____</p>
Provide email address details if available	<p>Home Phone: _____ Work Phone: _____ Mobile Phone: _____ Facsimile: _____ Email: _____</p>
Information	<p>This application is to be used by a person holding an Electrician's Licence endorsed Electrical Fitting Work Only, wishing to apply to 'upgrade' to a full Electrician's Licence.</p> <p>Approved applicants will be issued with a Electrician's Provisional Licence to Work Under Supervision and will be required to undertake the following:</p> <ul style="list-style-type: none"> • Complete 12 months on-the-job practical experience in electrical installing work under supervision; • Enter a record of the on-the-job training in the provided Training Record and Logbook, and • Complete successfully an appropriate assessment of competency as determined by the Board. <p>Please note that experience must be gained under the supervision of a licensed Electrician, in accordance with Regulation 50 of the Electricity (Licensing) Regulations 1991 and whilst employed by the holder of an Electrical Contractor's licence or In-house electrical installing work licence.</p>
Sign and date before submitting application	<p>Declaration In accordance with regulation 59 of the Electricity (Licensing) Regulations 1991, I declare that the information in this application or any documentation attached by me is complete and true to the best of my knowledge.</p> <p>Signature: _____ Date: _____</p>
All required information is to be submitted for this application to be accepted	<p>Application Checklist – Please check This application must be accompanied by the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A non-refundable application fee of \$41.00 <input type="checkbox"/> Electrician's Provisional Licence of \$73.00 for one year or \$146.00 for two years. <input type="checkbox"/> Proof of identification in accordance with the attached Fact Sheet.

<p>Credit card details submitted as payment remain confidential at all times</p>	<p>Payment Details</p> <p> <input type="checkbox"/> Cash payment (please do not send cash through Australian Post) <input type="checkbox"/> Cheque enclosed (made payable to Department of Commerce) <input type="checkbox"/> Credit Card payment <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa </p> <p>Please Note: Application forms with credit card payment authorities can only be sent by Australia Post to Energy Safety Locked Bag 14 Cloisters Square WA 6850 and are <u>not</u> to be sent by email or facsimile.</p> <p> Card Number _____ / _____ / _____ / _____ Expiry Date <input type="text"/> / <input type="text"/> </p> <p> Cardholder's Name: _____ Amount <input type="text"/> \$ <small>(PLEASE PRINT)</small> </p> <p>Cardholder's Signature: _____</p>
<p>Licensing Office Use Only</p>	<p>Reference Number:</p> <p>EW _____</p>



Proof of identity of applicants for an electrical or gas worker's licence

Fact Sheet

The Licensing Office of EnergySafety maintains a database of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name.

Applicants for an electrical or gas worker's licence in Western Australia must prove their identity. This fact sheet explains the requirements for an applicant to prove his or her identity.

Before an electrical or gas worker's licence will be issued, applicants must prove their identity by presenting as many documents from the following lists so as to score a minimum of 100 points. The documentation provided may be a photocopy of the original document.

Credit Cards, Debit Cards or Bank Statements cannot be accepted for proof of identification.

At least one document provided must show the signature of the applicant.

Name of the signatory verified from one of the following: 70 POINTS

- Birth Certificate / Birth Card issued by the Registry of Births, Deaths and Marriages
- Australian Citizenship Certificate
- International Travel Document / Current Passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport (Eg this may include some diplomatic documents and some documents issued to refugees)

Note: Additional points cannot be scored for more than one document.

Name of signatory verified from one of the following (but only where they contain a photograph or signature that can be matched to the signatory) 40 POINTS

- A licence or permit issued under a law of the Commonwealth, a State or Territory.
- An identification card issued to a public employee (with photo or signature)
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit (with photo or signature)
- An identification card issued to a student at a secondary or tertiary education institution (with photo or signature)
- Australian drivers licence
- Police Clearance Certificates (issued within the past six months)

Name and Address of signatory verified from any of the following: 35 POINTS

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

Name of signatory verified from any of the following: 25 POINTS

Marriage Certificate (for maiden name only)

- Council Rates Notice
- Telephone Account
- Medicare Card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

Name and Date of Birth verified from any of the following: 25 POINTS

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years.
- Records of a professional or trade association of which the signatory is a member.
- Proof of Age Card
- Foreign Driver's Licence