



APPLICATION FOR RENEWAL OF A VEHICLE VERGE PERMIT

Public Unleased Land Act 2013

PURPOSE

This form is to be used to apply for a renewal of a vehicle verge permit under the *Public Unleased Land Act 2013* (the Act). You can access the legislation and its regulation at www.legislation.act.gov.au. You may also obtain further information and forms at www.act.gov.au/accessCBR.

PRIVACY

The Act authorises the collection of the personal information required by this form for the purposes of issuing a permit under the Act. Access Canberra prevents any unreasonable intrusion into a person's privacy in accordance with the *Information Privacy Act 2014*. Access Canberra provides identifiable information to law enforcement organisations and authorised organisations that have legal authority to request information under prescribed circumstances. Access Canberra may consult with other Directorates or agencies affected by your application.

INSTRUCTIONS FOR COMPLETION & IMPORTANT INFORMATION

- Complete this form using a black or blue pen only.
- If the applicant is a company, a separate applicant details page of this form must be completed by each company director.
- If the applicant is a partnership, a separate applicant details page must be completed by each partner.

TRANSLATING AND INTERPRETING SERVICE

If you require further information or require advice, a language assistance service is available by phoning the Translating and Interpreting Service (TIS) on 13 14 50.

LODGEMENT AND CONTACT INFORMATION

Email:

liquor@act.gov.au

Post:

Access Canberra
Registrations and Fair Trading
GPO Box 158
Canberra, ACT 2601

In Person:

Please visit
www.act.gov.au/accessCBR
Or call **132281** to find an
Access Canberra Shopfront

Fax:

(02) 6207 0538



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APPLICANT DETAILS *(Each individual proprietor, company director or partner must complete a separate applicant details form)*

TITLE <i>(Mr, Ms)</i>	GIVEN NAMES	SURNAME									
BUSINESS HOURS	TELEPHONE NUMBER	MOBILE TELEPHONE NUMBER					EMAIL ADDRESS				
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ANY CHANGES TO ADDRESS / OTHER CONTACT DETAILS SINCE LAST PERMIT APPLICATION											
COMPANY NAME <i>(If applicable)</i>						AUSTRALIAN COMPANY NUMBER (A.C.N.) <i>(If applicable)</i>					
PARTNERSHIP NAME <i>(If applicable)</i>						AUSTRALIAN BUSINESS NUMBER (A.B.N.) <i>(If applicable)</i>					
SUITABILITY INFORMATION <i>If you tick yes to any of the below please provide further information</i>											
I have had a conviction of, or finding of guilt, for an offence against this Act or another Act anywhere in Australia dealing with the use of public land.										<input type="checkbox"/> Yes	<input type="checkbox"/> No
I have had proven that I was non compliant with a legal obligation in relation to carrying on an activity on public unleased land.										<input type="checkbox"/> Yes	<input type="checkbox"/> No
I have been refused a licence, permit or other authority to carry on an activity on public land.										<input type="checkbox"/> Yes	<input type="checkbox"/> No
I have had action taken against me which reflects on my ability to safely and responsibly carry on an activity on public unleased land.										<input type="checkbox"/> Yes	<input type="checkbox"/> No

APPLICANT SIGNATURE

I, _____, confirm that the information supplied in this application is true and accurate and understand that the provision of false or misleading information is an offence.

Signature:

Date: / /2015

PARTICULARS OF EXPIRING PERMIT

CURRENT PREMISES ADDRESS <i>(Property Name, Unit, Flat No, Street Number, Street Name) or description of area if no current premises)</i>
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CITY / SUBURB / TOWN	STATE / TERRITORY	POSTCODE
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	ACT	
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TRADING NAME

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PREMISES POSTAL ADDRESS <i>(If different from premises address)</i>
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CITY / SUBURB / TOWN	STATE / TERRITORY	POSTCODE
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PERMIT NUMBER

22000

CHANGES TO PERMIT

Have there been any changes to the public unleased land you are using / wish to use, since your last permit application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have there been any changes to the times during which you use the public unleased land (i.e. business opening hours) since your last permit application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have there been any changes to the nature of the activity you are using the public unleased land for, since your last permit application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have there been any changes to the location plan you provided with your last permit application?	<input type="checkbox"/> Yes <input type="checkbox"/> No

<i>IMPORTANT: If you have answered yes to any of the above questions, please submit a new vehicle verge permit application containing all accurate details of your current use of public unleased land.</i>

ANY OTHER RELEVANT CHANGE OF CIRCUMSTANCES SINCE LAST PERMIT ISSUED
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<i>(For example, is there a larger or smaller area to be covered, have there been any changes to the equipment you are placing on the public unleased land)</i>

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CERTIFICATES, APPROVALS & OTHER ATTACHMENTS <i>(Where applicable)</i>	ATTACHED
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A copy of your public liability insurance certificate to the amount of \$20,000,000 with ACT Government noted as interested party.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
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