

**APPLICATION TO AMEND A DEVELOPMENT  
STATEMENT AFTER REGISTRATION**

**Form 5**

This form should be completed when applying to amend a development statement after registration and prior to the completion of the development.

**Lease details** please print

If more than one lease/site, attach the following details for each lease/site

Block/s  Section  Suburb  Units Plan Number

Street Address

**Applicant Details** Please Print

Surname  First Name

Company Name

Postal Address

Suburb  State  Postcode

Phone Number Business Hours  Mobile

Email Address

**Lessee Details** Please Print

**1<sup>st</sup> Lessee Details**

Surname  First Name

Company Name

Position held in company  Australian Company Number (ACN)

Postal Address

Phone Number Business Hours  Mobile

Email Address

**2nd Lessee Details**

Surname

First Name

Company Name

Position held in company

Australian Company Number (ACN)

Postal Address

Phone Number Business Hours

Mobile

Email Address

**Description of Amendment to Development Statement *Please Print***

How the staged development is to be carried out

Internal boundaries between units or between units and the common property

The schedule of unit entitlement

Other

**Description**

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**Copy of Special Resolution**

Is a copy of the special resolution of the owners corporation dated within 3 months of submitting this application for the land specified in this application attached?  NO  YES

**Written Agreement of Interested Non-Voter**

Are there copies of the written agreement of each interested non-voter, where applicable, for the land specified in this application attached?  NO  YES

**Approved Plans**

Are there copies of the approved plans for any internal unit or common property boundary changes for the land specified in this application attached?  NO  YES

## Conflict of Interest Declaration

Does the applicant or lessee have any association with EPD staff?

NO  YES

If YES - please provide details:

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**NOTE: There are penalties for deliberately giving false and misleading information. The Planning and Land Authority or Minister may revoke an approval if satisfied that the approval was obtained by fraud or misrepresentation.**

## Applicant and Owners Corporation Declaration

I/we the undersigned, hereby apply for approval to amend a development statement after registration on the land specified in this application;

I/we declare that this application is accompanied by all of the required information or documents for it to be considered for approval;

I/we understand that the documentation provided will be considered to be the relevant documentation associated with this application;

I/we the undersigned appoint the applicant whose signature appears below to act on my/our behalf in relation to this application to amend a development statement after registration. This authorises the applicant to pay all application fees, bonds and securities, liaise with EPD when required, alter, amend or provide further information as necessary and receive any communications relating to this application to amend a development statement after registration;

I/we declare that all the information given on this form and its attachments is true and complete;

***If signing on behalf of a company or organisation:***

I/we the undersigned, declare I/we have the appropriate delegation or authority to sign on behalf of the company or organisation.

<b>Applicant Signature (s)</b>	<input type="text"/>	<b>Date</b>	<input type="text"/>
<b>1<sup>st</sup> Lessee's Signature</b>	<input type="text"/>	<b>Date</b>	<input type="text"/>
<b>2<sup>nd</sup> Lessee's Signature</b>	<input type="text"/>	<b>Date</b>	<input type="text"/>

### Privacy Notice

The personal information on this form is provided to the Environment and Planning Directorate (EPD) to enable the processing of your application. The collection of personal information is authorised by the Unit Titles Act 2001. If all or some of the personal information is not collected EPD cannot process your application. The personal information you provide may be disclosed to Australian Bureau of Statistics, ACT Revenue Office, the Registrar General's Office and other Government agencies with a direct interest in the Unit Title process. The information may also be disclosed where authorised by law or court order, or where the Directorate reasonably believes that the use or disclosure of the information is reasonably necessary for enforcement-related activities conducted by, or on behalf of, an enforcement body. EPD's Information Privacy Policy contains information about how you may access or seek to correct your personal information held by EPD, and how you may complain about an alleged breach of the Territory Privacy Principles. The EPD Information Privacy Policy can be found at [www.environment@act.gov.au](mailto:www.environment@act.gov.au)

### Contact Details:

Environment and Planning Directorate  
Customer Service Centres  
GPO Box 158, Canberra City 2601  
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16 Challis Street Dickson ACT 2602  
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