

Form 6.11 Affidavit—general

Court Procedures Rules 2006

(see r 6711 (Affidavit—contents))

In the Supreme Court of the Australian Capital Territory

No A (*number will be inserted by Registry on filing*)

IN THE MATTER of the Legal Profession Act 2006

AND IN THE MATTER of the application of (*name of applicant*) to be admitted as a lawyer

On (*date*), I (*Full name of person making affidavit*) of (*home or business address*), (*say on oath or solemnly affirm*)—

1. I am the applicant.
2. I graduated from the Australian National University in the Australian Capital Territory on (*day/month/year*) with the degree of Bachelor of Laws. Annexed hereto and marked with the letter “A” is a true copy of the (*testamur of my law degree or academic transcript*). Annexed and marked “B” is a true copy of a certificate of the Dean of the Faculty of Law in the (*University*) indicating that I have passed examinations in courses in the areas of law prescribed under Rule 3605 (a) of the *Court Procedures Rules 2006*.
3. I satisfactorily completed the Graduate Diploma in Legal Practice Course at the Legal Workshop in the Australian National University at Canberra on (*day/month/year*) and have passed examinations in Accounts and Legal Ethics. Annexed hereto and marked with the letter “C” is a true copy of (*a letter of completion/diploma*). OR I (*completed/ expect to complete*) the Graduate Diploma in Legal Practice Course at the Legal Workshop in the Australian National University on (*day/month/year*) and the Director of the Workshop has told me that he will file a letter of completion on my behalf as soon as it becomes available.

OR

3. I satisfactorily completed the practice legal training course conducted by The College of Law in (*location*) on (*day/month/year*) and have passed examinations in Accounts and Legal Ethics. Annexed hereto and marked with the letter “C” is a true copy of a (*letter of completion/diploma*). OR I (*completed/ expect to complete*) the practical legal training course conducted by the College of Law on (*day/month/year*) and the Director of Practical

Filed by the applicant (*if applicant is filing documents*) OR Filed for the applicant by:
(*if application is filed on behalf of the applicant by a solicitor*)

(*Include here address for service details. Address must be a street address, not a PO Box, and must be an address in the ACT. A telephone number where the applicant can be contacted during business hours must also be included*)

Legal Training, College of Law or nominee has told me that he will file a letter of completion on my behalf as soon as it becomes available.

4. I have never, in Australia or elsewhere, been prosecuted for and convicted of an offence, nor has an offence been proved against me.

(Refer to Rule 3608 (4)(a)(i-iv) for particulars to be disclosed if applicant has been convicted of an offence)

5. I know of no other matters relevant to my fitness for admission as a legal practitioner.

(if there are any matters relevant to fitness for admission set out particulars. Matters to be disclosed here include, but are not limited to, instances of academic misconduct and Centrelink overpayments)

At the end of the body of the affidavit:

**[Sworn/Affirmed] by (full name):*

(signature of person making affidavit)

at (place) in the presence of:

(signature of person before whom affidavit is made)

(Full name of person before whom affidavit is made) of (address)

**[Justice of the Peace/Barrister/Solicitor/(other)]*

Note If the affidavit extends over more than 1 page, the person making the affidavit and the person taking the affidavit must sign or initial each page of the affidavit (see r 6715 (1) (Affidavit—taking of))

**omit if, or whichever is, inapplicable*

Form 6.12 Annexure to affidavit

Court Procedures Rules 2006

(see r 6712 (Affidavit—annexures and exhibits))

(to be included on the first page of each annexure)

This *[and the following (*number*) page/s) is the annexure marked ‘A’ referred to in the affidavit of (*name of person making affidavit*) *[sworn/affirmed] at (*place*) on (*date*) before me:

(signature of person before whom affidavit is made)

*[Justice of the Peace/Barrister/Solicitor/(*other*)]

**omit if, or whichever is, inapplicable*

THIS TEXT AND THE FOLLOWING TEXT IS FOR THE INFORMATION OF THE APPLICANT ONLY – DO NOT INCLUDE THIS TEXT IN YOUR AFFIDAVIT

The Form 6.12 annexure statement set out above must be included on a separate page preceding each annexure to your affidavit

OR

The wording commencing:

‘This * [and the following (*number*) page/s)...’ can be written or stamped on the first page of each annexure.

The annexure statement must be witnessed by the person who takes your affidavit, at the same time that the affidavit is witnessed. It cannot be prepared and executed separately.

‘A’

THIS TEXT AND THE FOLLOWING TEXT IS FOR THE INFORMATION OF THE APPLICANT ONLY – DO NOT INCLUDE THIS TEXT IN YOUR AFFIDAVIT

Annexure ‘A’ of the applicant’s affidavit should be either a **Testamur** (the certificate that you get when you graduate from university) or an **academic statement** that must include wording stating Bachelor of Laws has been completed.

Form 6.12

Annexure to affidavit

Court Procedures Rules 2006

(see r 6712 (Affidavit—annexures and exhibits))

(to be included on the first page of each annexure)

This *[and the following (*number*) page/s) is the annexure marked **‘B’** referred to in the affidavit of (*name of person making affidavit*) *[sworn/affirmed] at (*place*) on (*date*) before me:

(signature of person before whom affidavit is made)

*[Justice of the Peace/Barrister/Solicitor/(*other*)]

**omit if, or whichever is, inapplicable*

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‘B’

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Annexure ‘B’ of the applicant’s affidavit should be a **Dean’s Certificate** that must be set out in the following format or similar. If you have completed your degree at an interstate university, you should let them know that you are seeking admission in the ACT when you request a Dean’s Certificate. Most interstate universities are aware of the format required in the ACT.

Certificate for the purpose of Rule 3605 of the Court Procedures Rules 2006

I, [*name of Dean*], Dean of [*Name of University*], certify that as part of the program of studies leading to admission to the degree of Bachelor of Laws at this University, [*name of applicant*] has completed and passed approved examinations in courses in the following areas of law, which correspond as follows:

Priestley Requirements	University of [<i>name of University</i>] Requirements
(i) criminal law and procedure	
(ii) the law of torts	
(iii) the law relating to contracts	
(iv) the law relating to property, both real and personal	
(v) equity, including trusts	
(vi) company	
(vii) administrative law	
(viii) constitutional law of the Commonwealth and; the Territory, a State or the Northern Territory	
(ix) civil procedure	
(x) evidence	
(xi) professional conduct and the maintenance of trust accounts	

Signed

Date

Form 6.12

Annexure to affidavit

Court Procedures Rules 2006

(see r 6712 (Affidavit—annexures and exhibits))

(to be included on the first page of each annexure)

This *[and the following (*number*) page/s) is the annexure marked ‘**C**’ referred to in the affidavit of (*name of person making affidavit*) *[sworn/affirmed] at (*place*) on (*date*) before me:

(signature of person before whom affidavit is made)

*[Justice of the Peace/Barrister/Solicitor/(*other*)]

**omit if, or whichever is, inapplicable*

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The wording commencing:

‘This * [and the following (*number*) page/s)...’ can be written or stamped on the first page of each annexure.

The annexure statement must be witnessed by the person who takes your affidavit, at the same time that the affidavit is witnessed. It cannot be prepared and executed separately

‘C’

THIS TEXT AND THE FOLLOWING TEXT IS FOR THE INFORMATION OF THE APPLICANT ONLY – DO NOT INCLUDE THIS TEXT IN YOUR AFFIDAVIT

Annexure ‘C’ of the applicant’s affidavit may be **Evidence of completion of a practical legal training course**, if applicable. If you say in your affidavit that the Director of Legal Workshop or College of Law will be filing a letter of completion on your behalf, your affidavit may not have an annexure ‘C’.

Any other documents annexed to your affidavit will be annexures ‘C’, ‘D’, ‘E’ etc. as applicable.