



# APPLICATION FOR A BORE WORK LICENCE

This application for a Bore Work Licence is made under section 38 of the *Water Resources Act 2007*.

A Bore Work Licence is required for any of the following:

- (a) Drilling, constructing, altering, plugging, backfilling or sealing off a bore;
- (b) Removing, replacing, altering, slotting or repairing the casing, lining or screen of a bore; and
- (c) Deepening a bore (in the course of construction or otherwise).

This does not apply to bore work that is exempt from the requirement for a Bore Work Licence under Section 10 of the *Water Resources Regulation 2007*.

**NOTE:**  
A Bore Work Licence cannot be issued unless the applicant holds a Water Access Entitlement or Surviving Allocation for groundwater to be taken from the bore, or the bore work is for a monitoring bore.

All licences granted under the *Water Resources Act 2007* are included on the Water Resources Register and hence are public documents.

**A. DETAILS OF APPLICANT**

1. Is the Licence to be held in the name of:     An individual(s)                       A business/company

2. Title:     Mr     Mrs     Ms     Miss     Other \_\_\_\_\_

Full name(s):

**OR**

Business/company name:	
	ABN:
Contact person:	ACN:

2.

Home/business address:		
	State:	Postcode:
Postal address:		
	State:	Postcode:
Email address:	Facsimile:	
Home phone:	Business phone:	Mobile:

**B. BASIS OF LEGAL ACCESS TO THE SITE**

You must be able to demonstrate that you have legal access to the site. Please tick which of the following applies. Attach relevant documentation to the completed application form.

- I am the leaseholder/land manager
- Proof of legal access from the leaseholder/land manager
- Possession of Site Certificate
- Documentation showing Award of Contract
- Other (please specify): \_\_\_\_\_

**C. LOCATION OF PROPOSED BORE WORKS**

Block: \_\_\_\_\_ Section: \_\_\_\_\_ Division: \_\_\_\_\_ District: \_\_\_\_\_

Block: \_\_\_\_\_ Section: \_\_\_\_\_ Division: \_\_\_\_\_ District: \_\_\_\_\_

Block: \_\_\_\_\_ Section: \_\_\_\_\_ Division: \_\_\_\_\_ District: \_\_\_\_\_

Eastings/northings: \_\_\_\_\_

Please attach a plan or sketch (to scale) showing the location of existing and proposed bores with respect to block boundaries, and any proposed or existing related infrastructure.

**D. NUMBER AND DETAILS OF NEW BORE(S)**

1. Proposed use(s) of bore:
  - Water extraction bore
  - Monitoring bore (note: a monitoring bore means a bore than enters an aquifer and is used to monitor depth and fluctuations of depth in the aquifer.)
  - Other: \_\_\_\_\_
2. Bore type:
  - Drilled bore
  - Other: \_\_\_\_\_
3. Number of bore(s) to be constructed: \_\_\_\_\_
4. Proposed depth of bore(s) (in metres): \_\_\_\_\_
5. Rig type: \_\_\_\_\_
6. Proposed casing (steel/PVC & class): \_\_\_\_\_
7. Proposed diameter:  50mm  100mm  125mm  150mm  200mm  250mm  300mm
8. Expected volume of groundwater required: \_\_\_\_\_
9. Method of extraction of groundwater (eg. pump, dipper): \_\_\_\_\_
10. Anticipated period of use of bore (eg. 12 months, permanent): \_\_\_\_\_

**E. DETAILS OF BORE(S) TO BE ALTERED**

1. Proposed alteration:

Replacement

Enlarging

Deepening

Reconditioning

Other \_\_\_\_\_

2. Number of bore(s) to be altered: \_\_\_\_\_

3. Depth of bore(s) to be altered: \_\_\_\_\_

4. Bore diameter: \_\_\_\_\_

5. Current use of bore(s): \_\_\_\_\_

6. Year of construction: \_\_\_\_\_

7. Reason for proposed alteration: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**F. DECOMMISSIONING OF BORE(S)**

1. Number of bore(s) to be decommissioned: \_\_\_\_\_

2. Depth of bore(s): \_\_\_\_\_

3. Bore diameter: \_\_\_\_\_

4. Current use of bore(s): \_\_\_\_\_

5. Year of construction: \_\_\_\_\_

6. Reason for decommissioning: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Proposed decommissioning method: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## G. ENVIRONMENTAL CONSIDERATIONS

1. Are the proposed works within 100 metres of a creek, river, lake or wetland  Yes  No

Distance to waterbody (m): \_\_\_\_\_

Name of waterbody (if it is named): \_\_\_\_\_

Distance of proposed works from property boundary: \_\_\_\_\_

2. Are the proposed works within 100 metres of any:

Septic, sewerage, stormwater or other waste water storage or conveyancing works  Yes  No

Other waste repository (such as a landfill, dump, burial area)  Yes  No

Known site of contamination (such as a sheep or cattle dip site or petrol station) that has or may have the potential to contaminate the groundwater into which the bore will be constructed?  Yes  No

If yes, indicate type and distance in each case: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Please attach a pollution control plan to clearly explain how waste/slurry/excess water associated with drilling will be managed on site.

\_\_\_\_\_  
\_\_\_\_\_

## H. DETAILS OF LICENSED DRILLER TO UNDERTAKE BORE WORK

1. Name: \_\_\_\_\_

2. ACT Driller's Licence No: \_\_\_\_\_

Please tick if you would like a copy of this licence to be sent to your driller

Note: Your chosen driller must submit a Bore Completion Report within one month of the completion of any bore work.

**I. PAYMENT OF APPLICATION FEE (\$166.70)**

To allow for faster processing of your application, the form should be accompanied by payment of the application fee. Payment may be made by cheque or credit card. Alternatively, if you wish to be sent an invoice please tick the appropriate box below.

Cheque attached

Make cheques payable to: Chief Minister, Treasury and Economic Development Directorate

Credit card details

Mastercard       Visa

Card number ---

Expiry date /

Cardholder's name (as appears on the card) \_\_\_\_\_

**I certify that I am over 18 years of age, and authorise Chief Minister, Treasury and Economic Development Directorate to debit my credit card for the total amount shown above.**

Cardholder's signature \_\_\_\_\_

Please Invoice (payable by cheque or electronic funds transfer)

Return application form with payment (where applicable) to:

By post: Environment and Dangerous Substances Licensing  
Environment Protection Authority  
GPO Box 158  
Canberra ACT 2601

In person: Dame Pattie Menzies House  
16 Challis Street  
Dickson ACT 2602

Email: [environment.protection@act.gov.au](mailto:environment.protection@act.gov.au)

Fax: (02) 6207 6084

Phone: Access Canberra 13 22 81

Access Canberra ABN: 68 367 113 536

**J. SIGNATURE OF APPLICANT IF AN INDIVIDUAL**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**K. SIGNATURE OF APPLICANT IF A BUSINESS/COMPANY**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For further information or assistance, please contact Environment and Dangerous Substances Licensing on 13 22 81, email [environment.protection@act.gov.au](mailto:environment.protection@act.gov.au) or visit Dame Pattie Menzies House, 16 Challis Street, Dickson ACT 2602.

The personal details collected on this form are required to process the Bore Work Licence. Your personal information will be held by the ACT Government to the extent necessary to achieve this purpose. Details of your payment information may be released to you or your financial institution if this transaction is queried. Disclosure to third-parties will not be made except in accordance with the *Privacy Act 1988* (Cth).