



Fireworks contractor licence – general information

Dangerous Goods Safety Act 2004

Dangerous Goods Safety (Explosives) Regulations 2007

ABN: 69 410 335 356

The following information is to guide you on the requirements for applying for and renewing [fireworks contractor licences](#). Licences are issued for five years. Refer to [schedule of fees and charges](#) for the applicable fee.

1. Do you need a licence?

A fireworks contractor licence is required to:

- possess, supply and use fireworks
- apply for a fireworks event permit.

Licences can be issued to individuals, an incorporated body, and/or a partnership.

2. Suitability of applicant

(a) An **individual's** eligibility for applying for a fireworks contractor licence, as follows:

- be at least 21 years of age
- hold a current fireworks operator licence
- have developed an [explosives management plan](#).

(b) An **incorporated body or partnership's** eligibility for applying for a fireworks contractor licence, as follows:

- have at least one qualified officer who is concerned in the management of, or employed by the incorporated body or partnership and holds a current fireworks operator licence
- have developed an [explosives management plan](#).

A **qualified officer** is an officer of the body corporate or partnership, as follows;

- be at least 18 years of age;
- is competent to engage safely in the activities that are authorised by the licence and to keep any explosives possessed under the licence secure
- has a [security clearance](#) that was issued within the previous 5 years.

3. Before completing your application

(a) Individual applicants

- Colour copy both sides of your current fireworks operator licence.
- Provide a copy of the [explosives management plan](#).
- Provide original or original certified copies of documents detailing any relevant offence (refer to item 4 Relevant offence).

(b) Incorporated body or partnership

- Colour copy both sides of the fireworks operator licence of the qualified officer nominated by the company or partnership.
- Provide proof of entity, as follows:
 - **Incorporated body** – the original or original certified copy of the Certificate of Incorporation
 - **Partnership** – the evidence of partnership document, and a statutory declaration from each partner stating the name of the partnership, their name, residential address and contact details, and the business which the partnership is engaged in.
- Provide a copy of the [explosives management plan](#).

4. Relevant offence

All individuals applying for a licence must disclose details of:

- any relevant offence for which they have been convicted
- any charge of a relevant offence that is pending.

Relevant offence is an offence against the *Dangerous Goods Safety Act 2004* (the Act), or any regulations made under the Act; and

- a law of another place that substantially corresponds to the Act or the regulations made under it
- the law of this State or another place an element of which is the handling, storage or transport of explosives.

5. Explosives management plan

To enable the Chief Officer to assess your experience and ability to conduct fireworks events, an [explosives management plan](#) must be lodged with your application. A template is available from the Resources Safety website.

6. Public liability insurance

A fireworks contractor must hold a minimum public liability insurance policy of five million dollars to conduct a fireworks event. Larger events may require higher levels of insurance cover.

7. Lodging your application

Details for lodging your application form and supporting documentation are provided on the application form.

8. Processing the application

Failure to provide the required documentation may delay the processing of your application, or result in it being returned. Processing time for a compliant application that does not need complex internal assessment is 20 business days.

9. Obligation of a licence holder

You must notify the Chief Dangerous Goods Officer within 14 days of any material changes to the details on your licence e.g. change of name or change of address. Refer to item 10 Amending the licence for more information.

10. Amending the licence

A fee is not required to amend or upgrade your licence and a completed application form must be lodged. Refer to the following information or visit the Resources Safety website.

Note: Before lodging, check the application form for any supporting evidence required.

- Change of personal details (e.g. change of name or change of address) – complete a [Change of details form](#)

11. Renewing your licence

A renewal notice is sent three months prior to the licence expiry date. You must lodge the renewal prior to the expiry date of your licence.

Note: Expired licences cannot be renewed and you must apply for a new licence.

12. Reference material

Further information can be found at the [Resources Safety website](#) and as follows:

- [Dangerous Goods Safety Act 2004](#)
 - [Dangerous Goods Safety \(Explosives\) Regulations 2007](#)
- (download of the Act and regulations are available free on the State Law Publisher's website at www.slp.wa.gov.au)

- [Australian Explosives Code, 3rd edition](#)

(available from www.canprint.com.au or CanPrint. Phone: 1300 889 873)

- [Code of practice – safe use of outdoor fireworks in Western Australia](#)
- [Dangerous goods information sheet – overview of explosives regulations](#)
- [Dangerous goods safety guidance note – storage of explosives](#)

(available from the Resources Safety website at www.dmp.wa.gov.au/ResourcesSafety)