

## Application for a clearing permit CHECKLIST

Clearing of native vegetation is prohibited in Western Australia except where a clearing permit has been granted or an exemption applies. A person who causes or allows unauthorised clearing commits an offence.

### Key

- Yes  
 No  
 NA

Under section 51(3) of the *Environmental Protection Act 1986*, the Department of Environment Regulation may decline to deal with an application to clear native vegetation if the application is incomplete. Use the following checklist before submitting your application.

### Exemptions

- Have you checked if your proposed clearing is exempt from the requirement to have a clearing permit?
- see Guide 1 for an outline of all the exemptions from requiring a clearing permit to clear
  - see Fact sheet 7 for an outline of exemptions available for clearing regrowth
  - see Fact sheet 9 for an outline of the limited clearing exemptions for building construction, firewood, fence lines, tracks, isolated trees and providing farm material
  - see Fact sheet 20 for an outline of the exemptions for building protection zones and fire hazard reduction burning.

### Application type

Area permits are issued to the owner of the land or primary interest holder as listed on the certificate of title. If you are not the owner of the land or acting on behalf of the owner of the land, then a purpose permit is required. Authorisation to access the land must be provided with your application.

- Correct type of permit applied for?

### Applicant – area permit

- Have all landowners listed on the certificate of title signed the application form?  
 Is a copy of the certificate of title or pastoral lease attached to the form?  
 Is the applicant the same as the person or company listed on the certificate of title or pastoral lease?  
 Has a person duly authorised on behalf of the company (e.g. director, CEO) signed the application form?

### Applicant – purpose permit

- Have you provided evidence of authority to access the land? i.e.  
 A licence or profit à prendre granted under section 91 of the *Land Administration Act 1997*
- written authorisation
  - other evidence from the primary interest holder
  - offer and acceptance
- Does the authority come from a person duly authorised to endorse land access?  
 Is a copy of the certificate of title or pastoral lease attached to the form?  
 Are you the correct person to be applying—will you be responsible for implementing the conditions of a permit, such as revegetation if required?

### Proposal

- Have you allowed more than 90 days before clearing is scheduled to commence?  
 Have you listed the purpose for clearing?  
 Has a map with aerial imagery been provided showing where the clearing will occur?  
 If you are unable to find aerial imagery, have you provided GPS data of the boundary?  
 If providing geo-data is this in the correct format?

### Payment

- Correct application fee? (refer to the fee section in the application form)  
 Credit card details complete?  
 Cheque provided?

### Declaration or authorisation

The form must be signed or authorisation provided by one of the following:

- Company – director, CEO etc.  
 Local government – Chief Executive Officer  
 Landowners as they appear on certificate of title  
 Authority – regional manager or other officer with delegated authority  
 Government agency – delegated authority or authority to sign on behalf of the Minister  
 For an individual the full name of the applicant must be provided

### Final check

- Have all fields on the application form been completed?

If you need any assistance please contact the Department of Environment Regulation

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