



Licensing Requirements

Lotterywest Licence Approval

Our approval of an applicant is conditional upon a number of business requirements that must be met prior to operating the lottery outlet. Our Disclosure Document will be issued to the applicant at this time, in compliance with our obligations under the Franchising Code of Conduct. Our disclosure will provide the applicant with information about our business before entering into a Licence Agreement.

Business requirements will include:

- Successful completion of the compulsory:
 - In-store Orientation Program (2 days)
 - Lotterywest Retail Management Training Program (5 days)

Note: The requirement to attend the In-store Orientation Program may be waived if an applicant has relevant experience in a Lotterywest outlet. The requirement to attend our Retail Management Training Program may only be waived if the applicant is an existing Lotterywest licensee. Any exemption from these requirements will be provided at the sole discretion of Lotterywest.

There are various licensing requirements that must be completed prior to the applicant being permitted to operate the lottery outlet. Please refer to the Application Pack available on this website located under 'purchasing an existing lottery outlet' for further details.

In addition to the above licensing requirements, new lottery outlet applicants will also need to comply with the following prior to commencing trade:

- Lotterywest Shopfit to our specifications (plans to be submitted with application)
- Payment of the \$33,000 Licence Accreditation Fee (due 1 week prior to trading)

There may be other conditions that must be met prior to a retailer commencing trade at the lottery outlet. These will be specific to the applicant in response to their submission and/or interview with us.

Lotterywest Licence Agreement

We will issue an applicant with a Licence Agreement provided we have written evidence of lease or freehold, and they have met all of the licensing requirements.

The Licence Agreement is valid for a period of 5 years. Prior to its expiry, we may offer the retailer a new Licence Agreement in accordance with the licensing process in place at that time.